TIMS

2019 Update
to
Lost Assignments
Report

Lost Assignments Data Outputs
Now Include Old Address, New Address
and New School Code

2019 Lost Assignments Report

Current Lost Assignments Output

Students Who Lost Assignments

EdulogId	Before AM	Before PM	School Change	Residence Change	After AM	After PM
67	324.899002	324.899001		True		
207	320.090001	320.090002	True			
211	312.022005	312.998003		True		
326	320.108002	320.108001	True			
422	320.034003	320.034001	True			
623	320.037003	320.037001	True			
2715	324.899002	324.899001		True		
2956	316.093003	316.093005		True		
3095	324.899002	324.899001		True		
3366	320.212001	320.316001	True			

- The current Lost Assignments Report provides TIMS Operators with a list of all students who were deassigned from their Bus Stop in TIMS as a result of completing an UPSTU.

- Students will lose their TIMS Stop Assignment when they Change Addresses or Change School Codes during UPSTU.

- Students can also lose TIMS Stop Assignments due to Geocode Changes in MARIS. These students would not show a School Change or Residence Change as the Reason for the Lost Assignment
  - *HINT: After making edits in MARIS, you can Run the Before Report before EMU Map Maintenance and then the After Report upon completion to identify students who lost assignments due to a Geocode Edit.*

ITRE **Current Lost Assignments Report**

2019 Lost Assignments Report

The current Lost Assignments Report identifies each student who was deassigned from their TIMS Stop Assignment due to one of three primary reasons.

1. Address Change
2. School Change
3. Geocode Change

The current report, however, does not provide TIMS Operators the New Address or New School Code for each student with a Lost Assignment.

ITRE **Current Lost Assignments Report**

2019 Lost Assignments Report

2019 Lost Assignments Output

EdulogId	Before AM	Before PM	After AM	After PM	Before Residence	New Residence	New School
2		332.102001			201 ASHBURY SQ	1201 Whitaker Rd	310
23		332.619002			3910 BREEZE RD		310
28	332.277001	332.277002			4931 HOWE ST		310

- The 2019 Lost Assignments Report, just as before, provides TIMS Operators with a list of all students who were deassigned from their Bus Stop in TIMS as a result of completing an UPSTU.

- The 2019 Lost Assignments Report now also provides TIMS Operators with the Old and New Address for each student with an address change as well as the New School Code for each student with a School Change.

- This new output will help TIMS Staff quickly identify if the Address Change was a "True Move" to a brand new address or if the Address Change occurred because of an Address Correction in PowerSchool (fixed misspellings or removed an Apartment number, etc.)

ITRE **2019 Lost Assignments Report** 4

2019 Lost Assignments Report

2019 Lost Assignments Output – Deleted Bus Riders Report

	Deleted Bus Riders			
EdulogId	AMService	PMService	School	Residence
32	332.035002	332.035001	332	1724 DANIELS FARM RD
34		332.025002	332	705 MARY COOK RD
35	310.013002	310.013001	310	310 POND LILY CT
36	310.500001	310.500002	310	208 WELDON RIDGE DR

- The 2019 Lost Assignments Database also includes a new Deleted Riders Report.

- This new report lists each student who was assigned a Bus Stop in TIMS, but who are no longer enrolled in the LEA and were deleted from TIMS during UPSTU.

- TIMS Staff should review the Assigned Runs and Routes for each of these stops and deassign the stop if it is now empty. Stops that are not assigned to a Run should then be deleted from TIMS as part of this deassignment process.

ITRE   2019 Lost Assignments Report

2019 Lost Assignments Report

2019 Lost Assignments Report – Before and After Files
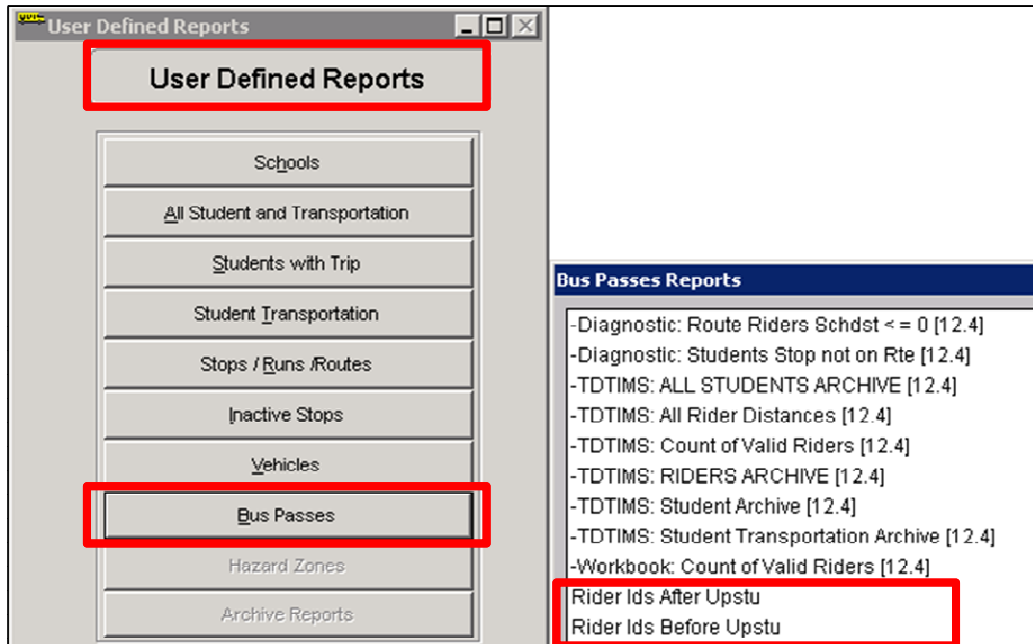
The Updated Lost Assignments Database uses the same TIMS Reports to create the list of Students Who Lost Assignments.

TIMS Staff still need to generate the Rider IDs Before UPSTU and Rider IDs After UPSTU Reports in the proper order as normal.

The Rider IDs Before and Rider IDs After UPSTU Reports are found in the User Defined> Bus Passes section of Edulog Reports.

- These reports create a file on the TIMS Server named
    QMF_Before.TXT
    QMF_After.TXT

These files are typically generated in the C:\Lost Assignments folder.

ITRE **Before and After Files**

6

2019 Lost Assignments Report

2019 Lost Assignments Report – Before and After Files
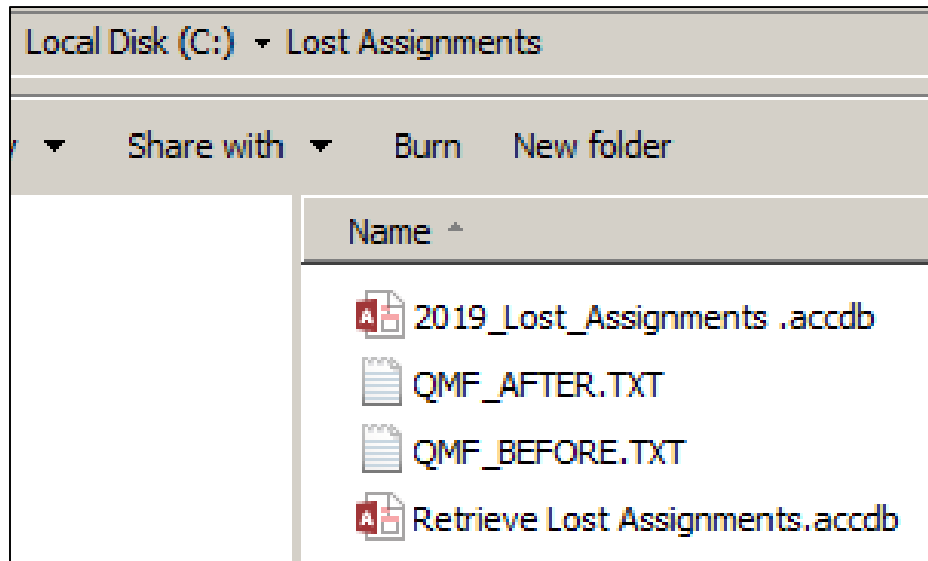
- The 2019 Lost Assignments Database can be found in the Lost Assignments Folder on the LEA TIMS Server, typically located at C:\Lost Assignments

- After completing an UPSTU and correctly generating the Before and After Files, Open the 2019_Lost_Assignments.accdb by Double-Clicking on the Database.

- The current Lost Assignments Database may also be in this folder and is named Retrieve Lost Assignments.accbd

ITRE   Before and After Files

2019 Lost Assignments Report

2019 Lost Assignments Report – Generating the New Outputs

Make Sure the Input Directory matches the location where the Before and After Files are being created by Edulog Reports.

This location is C:\Lost Assignments for most TIMS Servers in North Carolina.

- The 2019 Lost Assignments Database looks very similar to the previous version and still allows TIMS Staff to Generate\List\Sort the results of the Lost Assignments Report by Edulog ID, Residence Change or School Change.

- After selecting the preferred Sort Order, click on the Lost Assignments Report button to view\print the list of Lost Assignments.

- On the Main Menu, there is also a button to view\print the list of Deleted Bus Riders.

ITRE 2019 Lost Assignments Report

2019 Lost Assignments Report

2019 Lost Assignments Report – Generating the New Outputs

- After clicking on the buttons to view\print the Lost Assignments Report or the Deleted Bus Riders Report, the updated Lost Assignments Database will also create an Excel Spreadsheet that matches the data displayed on the printed reports.

- Some TIMS Staff prefer Excel Spreadsheets to Paper Printouts, so both options are now available.

ITRE 2019 Lost Assignments Outputs

2019 Lost Assignments Report

2019 Lost Assignments Report – Finding the Excel Outputs

Local Disk (C:) ▾ Lost Assignments

Share with ▾   Burn   New folder

Name ▲

- 2019_Lost_Assignments .accdb
- Deleted Riders.XLS
- Lost Assignments.XLS
- QMF_AFTER.TXT
- QMF_BEFORE.TXT

- By default, the Excel Spreadsheet list of Lost Assignments and Deleted Riders can be found in the same folder as the 2019 Lost Assignments Database.

- C:\Lost Assignments

▶ITRE   2019 Lost Assignments Excel Spreadsheets

2019 Lost Assignments Report

2019 Lost Assignments Report –Excel Outputs vs. Paper Printouts

Please note that both the Paper Printouts and the Excel Spreadsheets contain the exact same information.

ITRE Excel Outputs vs. Paper Printouts

2019 Lost Assignments Report

The 2019 Lost Assignments Report now provides TIMS Staff with the following information and outputs…

1. The old and new address for all Students with an Address Change

2. The new School Code for all Students with a School Change

3. A new list of Deleted Bus Riders

4. Excel Spreadsheet Outputs for the results of the Lost Assignments and Deleted Riders Reports
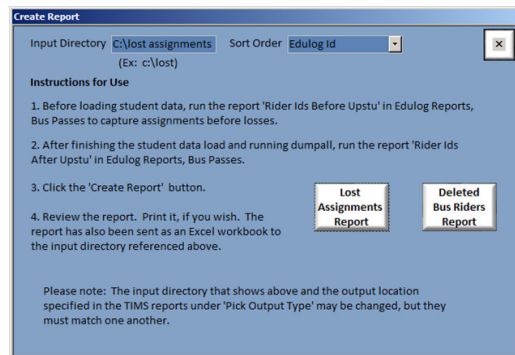
2019 Lost Assignments Report

2019 Lost Assignments Report – Summary
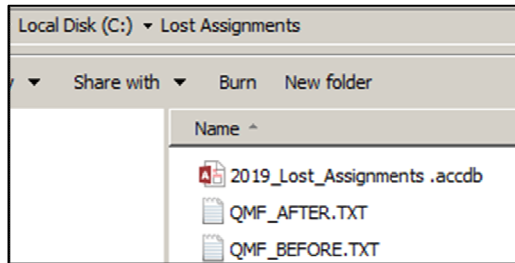
The 2019 Lost Assignments Database can be found in the Lost Assignments folder on the LEA TIMS Server.
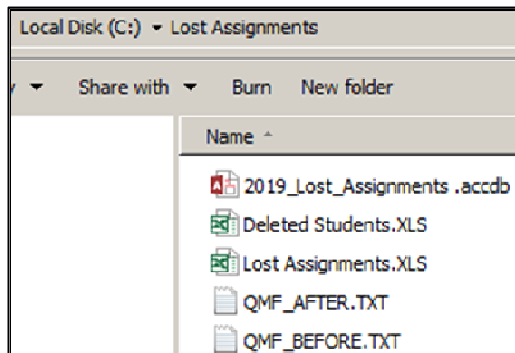
- (C:\Lost Assignments)

The program requires the same Before and After Files as the current Lost Assignments Report.

Open the database and choose which report you want to view, print and\or generate.

- Lost Assignments Report
- Deleted Bus Riders Report

In addition to Viewing or Printing the Reports, the new database will also create an Excel Spreadsheet inside the same folder where the database is located.

TIMS

2019 Update
to
Lost Assignments
Report

Lost Assignments Data Outputs
Now Include Old Address, New Address
and New School Code